

## **Cabinet**

Wednesday, 20 May 2020

**10.00 am**

Virtual Meeting

**NB.** Members are requested to ensure that their Laptops/Tablets are fully charged before the meeting.

John Tradewell  
Director of Corporate Services  
12 May 2020

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## **A G E N D A**

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Decision notice of the meeting held on 15 April 2020** (Pages 1 - 10)
4. **Leader's Update**  
  
Oral report of the Leader of the Council
5. **Minutes of the meeting of the Property Sub-Committee held on 6 May 2020** (Pages 11 - 14)
6. **Staffordshire County Council's Response to Coronavirus COVID-19** (Pages 15 - 24)  
  
Leader of the Council and Deputy Leader and Cabinet Member for Health, Care and Wellbeing
7. **Procurement of Personal Protective Equipment (PPE)** (Pages 25 - 30)  
  
Cabinet Member for Commercial
8. **Decisions taken by Cabinet Members under Delegated Powers** (Pages 31 - 32)
9. **Forward Plan of Key Decisions** (Pages 33 - 38)
10. **Exclusion of the Public**  
  
The Chairman to move:-  
  
"That the public be excluded from the meeting for the following items of

business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of Local Government Act 1972 indicated below”.

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## **PART TWO**

(All reports in this section are exempt)

### **Membership**

Philip Atkins, OBE (Chairman)	Mike Sutherland
Mark Winnington	Philip White
Alan White	Gill Burnett
Mark Deaville	Bryan Jones
Gill Heath	Jonathan Price
Mark Sutton	Conor Wileman
Helen Fisher	Charlotte Atkins

### **Note for Members of the Press and Public**

#### **Filming of Meetings**

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#### **Recording by Press and Public**

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.

**DECISION NOTICE**

**Cabinet Meeting - 15 April 2020**

Present: Philip Atkins, OBE (Chairman), Mark Deaville, Helen Fisher, Gill Heath, Mark Sutton, Mike Sutherland, Alan White, Philip White and Mark Winnington.

Cabinet Support Members in attendance - Gill Burnett, Bryan Jones, Jonathan Price and Conor Wileman.

Also in attendance - Charlotte Atkins.

**PART ONE**

**119. Declarations of Interest in accordance with Standing Order 16**

The following Members declared an interest in accordance with Standing Order 16.5:-

<b>Member</b>	<b>Minute No.</b>	<b>Interest</b>	<b>Reason</b>
Mark Deaville	124 and 133	Personal	Director of NEXUS
Mark Winnington	124 and 133	Personal	Director of NEXUS

**120. Decision notice of the meeting held on 18 March 2020**

**Decision** – That the notes of the meeting held on 18 March 2020 be approved.

**121. Leader's Update**

**Decision** – That the oral report of the Leader of the Council giving an update on a range of issues including how the county council was working with partners to keep people safe, protect the most vulnerable and ease the pressure on the NHS and on social care during the current Covid-19 pandemic; acts of generosity and courage, in particular the dedication of NHS staff and the social care workforce in caring for the sick and vulnerable; how volunteers, communities, neighbours and businesses, were stepping up and doing their bit to keep people safe, fed, and healthy in these unprecedented times; and the recent passing of Mick Harrison, the Council’s Assistant Director in the Families and Communities Directorate; be noted.

**122. Minutes of the meeting of the Property Sub-Committee held on 1 April 2020**

**Decision** – That the minutes of the meeting of the Property Sub-Committee held on 4 April 2020 be received.

## 123. The County Council's Response to COVID-19



“Underpinning all we do at the Council is the basic responsibility to ensure all Staffordshire people are safe and well. Working with partner organisations and communities, we are pulling together like never before to win the war against coronavirus and Covid-19, and by easing the pressure, support our incredible NHS.

Every day I'm continually hearing about the amazing work of our staff, carers, volunteers, friends and neighbours who are stepping up and doing their bit.

This report details our leadership role and rapid action to protect the most vulnerable, support the county's care sector, promote public health and help deliver the Government's Covid-19 action plan. Our staff are working tirelessly round the clock with partners and volunteers to meet this once-in-a-generation challenge and I thank each and every one of them. We are also thinking ahead to the long term impact the pandemic will have on the county and our people, with work already underway to ensure Staffordshire, our people and the economy make a swift recovery.”

Philip Atkins OBE, Leader of the Council



“Two months ago this Council approved a balanced budget for the year ahead and noted the progress being made to reduce our costs by £62m and balance our books over the next five years.

Today, as our world has changed, we now rightly focus all of our energy as a Council on fighting Covid-19 and keeping Staffordshire people safe and well; our financial outlook from two months ago has and is changing significantly and rapidly.

While it is far too early to predict the full cost of the pandemic on the Council's finances, we are working hard to understand the short, medium- and long-term impacts.

We are already lobbying government to ensure we receive the full financial support we need to meet the enormous costs to this Council in order to win the fight against coronavirus and emerge from this period with the financial stability and funding we need to help the people of this county, and for our Staffordshire economy to recover.”

	Mike Sutherland, Cabinet Member for Finance
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**Reasons for the Decision** – To consider the progress made to date on assessing the current Coronavirus pandemic’s impact on the Council services and finances.

**Decision** – (a) That the progress made to date in responding to the current Coronavirus pandemic be noted.

(b) That the additional government funding of £22.296m be allocated to the 2020/21 revenue budget with authority given to individual members of the Senior Leadership Team (in consultation with the Leader and Deputy Leader where practicable) to incur expenditure (up to a maximum of £2m per item of expenditure) against this budget where it is considered necessary by the Council’s Incident Management Team or the Senior Leadership Team (sitting as Gold Command) to address the implications arising from the Covid-19 emergency. Any items of expenditure in excess of £2m will continue to require authorisation by Cabinet in the usual way.

**124. Staffordshire County Council’s iCare Campaign**

	<p>“Adult social care staff provide personal care to thousands of vulnerable people across Staffordshire. This demand has only increased as the Covid-19 pandemic continues across the country, at the same time as many existing carers need to self-isolate.</p> <p>People are still receiving care, but we need more carers to help providers of these services care for our vulnerable people and residents and help ease the current pressures on the NHS.</p> <p>Our iCare campaign encourages local people to sign up to help, but we need to make sure we have all of the relevant safeguards in place. This way, we can ensure that vulnerable residents across the county will still receive care throughout the peak of the virus.”</p> <p>Alan White, Deputy Leader and Cabinet Member for Health, Care and Wellbeing</p>
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**Reasons for the Decision** – To consider proposals to bolster social care provision in the event that the market starts to fail, through a Rapid Response Workforce, known as the iCare Campaign.

**Decision** – (a) That, in order to ensure Staffordshire County Council’s approach is aligned with normal CQC guidance as much as possible in these exceptional circumstances, the decision of the Director for Health and Care to use a “self-reference”, known as a Self-Declaration Form, alongside a request for a current/last employer reference (where relevant) and failing that a character reference, when checking suitability of volunteers and new employees sought via the iCare process, be noted.

That it also be noted that if there is an urgent need it may be the case that individuals are deployed before external references have been received at Staffordshire County Council's own risk. A Self-Declaration Form will be used alongside a Self-Disclosure Form detailing any Criminal Convictions as is required when working with vulnerable adults.

(b) That the decision of the Director for Health and Care to pay all iCare volunteers for travel (flat rate 45p per mile) and subsistence (flat rate £5 per day) until the rates for travelling and subsistence to be paid by the Secretary of State under the National Emergency Volunteer Scheme are published, at which time Staffordshire County Council will encourage all volunteers to take this route, be noted.

(c) That the decision of the Director for Health and Care that if Nexxus does not have the capacity to support the rapid onboarding and deployment of large numbers of new employees (50+ per week) then Staffordshire County Council will provide the appropriate support by way of bolstering capacity and resource to enable this to happen, be noted.

(d) That the allocation of a proportion of the additional grant funding received from government, up to a maximum of £6.75m, be approved and be allocated to the budget for the Director for Health and Care to deploy volunteers and new employees as set out in paragraphs 9 & 10 of the report.

(e) That responsibility be delegated to the Director for Health and Care, in conjunction with the Cabinet Member for Health, Care and Wellbeing and the Director for Corporate Services to develop and implement an additional financial incentive to retain and attract people into the care market (for personal care and in care homes), if elements of the provider market were still to fail despite iCare interventions.

(f) That the earmarking of a proportion of the additional grant funding received from government, up to a maximum of £5m, be approved and be allocated to the budget for the Director of Health and Care to be used as a financial incentive to retain and attract people into the care market (for personal care and care homes), if elements of the provider market were still to fail despite iCare interventions, subject to the requirements of resolution "e" above.

(g) That the Director of Health and Care be requested to provide weekly update reports to the Leader, Cabinet Member for Health and Care and the wider Cabinet.

**Note by Clerk:** Mr Deaville and Mr Winnington abstained from voting on the above recommendations due to their roles as Directors of NEXUS.

## 125. Integrated Performance Report 2019/20 - Quarter 4



“I’m sure that most people will be closely following the story around coronavirus COVID-19 and the Government’s response. It’s an unprecedented situation that we all find ourselves in and one that is changing rapidly. Our own internal Incident Management Team is working closely with Public Health England continue to manage the situation to plan and mitigate against the outbreak.

Our priority as a county council is to protect the most vulnerable, that is the elderly, the disabled and children in our care which we continue to do. Many of our nonessential services like libraries, the school crossing patrol service and day centres have had to be temporarily suspended. Staff from these services are now being asked to provide support to adult social care and children’s services.


As part of our response we have also launched a Coronavirus Kindness campaign to support those staying at home – particularly the high-risk groups such as the over-70s, those with underlying health conditions and pregnant women.

In other news, our economic growth programme continues to create and protect more jobs and it’s encouraging to see that we continue to have near full employment. Completed and current projects within the programme have created and safeguarded a total of 9,099 jobs and delivered 2,390 houses up to Q4 in 2020. Our work to secure better skilled, better paid jobs for our residents continues which means we remain a leading location to live, work and invest in.

Following a successful visit from the Ministry of Housing, Communities and Local Government, a further £1.7m has been secured for the Building Resilient Families and Communities programme for an additional 12 months. This means we can continue to work with vulnerable families with complex needs. The need for children’s social care continues but our focus on preventative measures has resulted in a slight reduction in the number of children in care.

Public engagement around children with special educational needs is also underway with families being asked to help shape the new approach.


The Urgent care of elderly people still remains a

	<p>challenging picture, with too many frail older people still being admitted to hospital and staying there for too long. The Healthy Staffordshire Select Committee is now planning wider scrutiny of urgent care as part of its work programme later this year.”</p> <p>Philip Atkins OBE, Leader of the Council</p> <p>“We continue to ensure that all county council finances are managed carefully and effectively. Alongside this, our drive for further efficiency savings continue across all county council operations whilst ensuring ongoing support for our more vulnerable residents.</p> <p>The latest revenue forecast outturn shows a forecast overspend of £1.728m (0.3%), compared to the forecast overspend of £4.360m (0.9%) at Quarter 3. We continue to carefully monitor expenditure across the whole council, but rising costs pressures within Adult Social Care and Children’s and Families services continue, and which remain particular areas of risk.</p> <p>Be assured, wherever Staffordshire county council spending is necessary, we will always try and get the best value for money for taxpayers and our residents.”</p> <p>Mike Sutherland, Cabinet Member for Finance</p>
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**Reasons for the Decision** – To provide an overview of the Council’s progress, performance and financial position in delivering against its Strategic Plan.

**Decision** – That the report be received.

**126. Schools Capital Programme 2020-21**

	<p>“It is essential that children and young people in the county have access to a good, local school. It is widely recognised that the quality of school buildings can help or hinder learning and teaching, so our comprehensive build and maintenance programme will ensure our children can learn in the best environments to help them succeed.</p> <p>We have been working for several years now to ensure we have enough capacity in Staffordshire to meet demand, either by expanding existing schools, or by building new ones, and we continue to plan for the future.”</p> <p>Philip White, Cabinet Member for Learning and Employability</p>
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**Reasons for the Decision** – To consider the Schools Capital Programme for 2020/21.

**Decision** – (a) That the Schools Capital Programme 2020/21 investment proposals, as set out in the report, be approved.

(b) That the Head of Commercial and Assets be authorised to monitor progress of the programme and make any necessary in-year alterations in agreement with the Cabinet Member for Learning and Employability.

### 127. Highways and Transport Capital Programme 2020/21


	<p>“It is vital that we have a well-maintained road network and good transport infrastructure to support a well-connected and prosperous county. It helps to ensure that people are healthy and safe and that we continue to attract inward investment to Staffordshire. We’re pleased to set out our £42.7 million investment plans over the current financial year. This will enable us to deliver a comprehensive package of schemes that will bring long-term and value for money improvements.”</p> <p>Helen Fisher, Cabinet Member for Highways and Transport</p>
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**Reasons for the Decision** – To consider the 2020/21 Highways and Transport Capital (maintenance and improvements) work programme.

**Decision** – (a) That the Highways and Transport capital investment proposals, as set out in the report and supporting appendices, be approved.

(b) That the Project Team monitors progress of the programme and any significant in-year alterations be approved by the Assistant Director for Highways and the Built County in agreement with the Cabinet Member for Highways and Transportation.

### 128. Executive Responses to All Party Working Groups Recommendations on Isolation and Aspiration

	<p>“The county council has an ambitious agenda to deliver benefits for our residents through driving economic growth and transforming public services to help deliver better lives for Staffordshire people. In view of the scale and complexity of our strategy, frontline members have a key role to play in driving forward our thinking.</p> <p>This includes All Party Working Groups, as a forum to take an overview, help us inform both national and regional bodies through an informed debate on long term issues that affect all the communities of Staffordshire.”</p> <p>Philip Atkins OBE, Leader of the Council</p>
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**Reasons for the Decision** – To consider the initial Executive Responses from the portfolio holders with regards to the recommendations from the two All Party Working Group investigations focusing on Aspiration and Isolation.

**Decision** – That the initial executive responses of portfolio holders to the All Party Working Group recommendations be noted and supported.

### 129. Decisions taken by Cabinet Members under Delegated Powers

**Decision** – That the following decisions taken by Cabinet Members under delegated powers be noted:

Cabinet Member	Decision
Cabinet Member for Children and Young People	Approval to extend contracts, with each of the five Staffordshire residential special schools, to provide residential education provision for children and young people with SEND, at current funding levels.

### 130. Forward Plan of Key Decisions

The Forward Plan of Key Decisions for the period 20 May to 20 September 2020, which detailed the following issues, was approved:

Subject Matter	Contact
Staffordshire County Council's Adoption of the International Holocaust Remembrance Alliance Working Definition of Antisemitism	Name: John Tradewell Tel: (01785) 276102
Mitigation Plans for Cannock Chase Special Area of Conservation	Name: Janene Cox Tel: (01785) 278368
Final Financial Outturn Report for 2019/20	Name: Rachel Spain Tel: (01785) 854455
South Staffordshire Growth Agreement - Project Update	Name: Anthony Hodge Tel: (01785) 277204
Recommissioning of Home Care Services	Name: Helen Trousdale Tel: (01785) 277008
Treasury Management report for the year ended 31 March 2020	Name: Rob Salmon Tel: (01785) 276354
North Staffordshire Ministerial Direction for Nitrogen Dioxide - Project Update	Name: Clive Thomson Tel: (01785) 276522
Refurbishment of Council Owned Older People Nursing Home	Name: Andrew Jepps Tel: (01785) 278557
Children's and Families (including SEND) System Transformation	Name: Janene Cox Tel: (01785) 278368
Waste Disposal Arrangements in the North of Staffordshire from 2025	Name: Clive Thomson Tel: (01785) 276522
Nexus Trading Services Limited - Annual Report 2019/2020	Name: Dr Richard Harling Tel: (01785) 278700

### **131. Exclusion of the Public**

**Decision** – That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of Local Government Act 1972 indicated below.

## **PART TWO**

### **132. Construction Contract Award: i54 Western Extension - Phase 2** (Exemption paragraph 3)

**Reasons for the Decision** – To consider the construction contract award for the i54 Western Extension Phase 2 in South Staffordshire.

**Decision** – That the recommendations contained in the report be agreed.

### **133. Care Provider Fee Uplift and Financial Stability Measures 2020/21** (Exemption paragraph 3)

**(Note by Clerk:** The Chairman agreed that this item be added to the agenda as an urgent item as the taking of the decision could not reasonably be deferred. The Chairman of the Corporate Review Committee also agreed to the decision below being exempt from call-in as any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests or the interests of any persons to whom the decision relates.)

**Reasons for the Decision** – There is considerable concern nationally about the risk of care providers failing; this would have a catastrophic impact on people and the NHS. In view of this, approval is sought to offer care providers a fee uplift for 2020/21 and additional non-recurrent financial sustainability funding to reflect the cost pressures from COVID-19.

**Decision** – That the recommendations contained in the report be agreed.

**Philip Atkins OBE**  
**Leader of the County Council**



**Minutes of the Property Sub-Committee Meeting held on 6 May 2020**

Present: Philip Atkins, OBE (Chair)

Mark Deaville

Alan White (Vice-Chairman)

Philip White

Mark Winnington

**Also in attendance:** Jeremy Pert (as Local Member for item no. 254)

**PART ONE**

**246. Declarations of Interest**

There were no declarations of interest on this occasion.

**247. Minutes of the Meeting held on 1 April 2020**

**RESOLVED** – That the minutes of the meeting held on 4 March 2020 be confirmed and signed by the Chairman.

**248. Exclusion of the Public**

**RESOLVED** – That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Local Government Act 1972.

**249. Bilbrook House, Codsall - Proposed Lease (exemption paragraph 3)**

Details were submitted of the proposed Terms for the lease of part of Bilbrook House, Codsall by Midlands Partnership NHS Foundation Trust (MPFT).

**RESOLVED** – That approval be given to the lease of part of Bilbrook House, Codsall to MPFT: the final Terms to be approved by the Assistant Director for Commercial and Assets.

**250. County Farm Holding No. 3 Bramshall Estate - Proposed Sale (exemption paragraph 3)**

Details were submitted of the terms for the proposed sale of Holding No. 3 Bramshall Estate, Uttoxeter which comprised 2 separate parcels of land and had been identified as a non-core Holding suitable for sale under the County Farms Review Programme included in the Medium Term Financial Strategy.

**RESOLVED** – That approval be given to the sale of Holding No. 3 Bramshall Estate, Uttoxeter, in total, on the Terms indicated in the report.

**251. County Farm Holding No. 125 Stone Aston Estate - Revised Sale (exemption paragraph 3)**

Members were informed that as their original decision (2/2/20 – Clause 227) on the sale of the Farmstead to Holding No. 125 Stone Aston Estate had not progressed, an updated offer had been accepted from the second highest bidder in the original marketing exercise. Proposed Terms for the sale to that bidder were outlined.

The Local Member for the area, Mr Parry had reported his support for the proposed sale.

**RESOLVED** – That approval be given to the sale of the Farmstead to Holding No. 125, Stone Aston Estate, Stone on the Terms indicated in the report.

**252. Werrington Library - Proposed Surrender of Existing Lease/Grant of New Lease (exemption paragraph 3)**

Werrington Community Volunteers Group were reported to be seeking Big Lottery Funding for a Werrington Disabled Welcoming Therapy Garden Village Project, which would involve alterations to the Library and the siting of cabins within its boundary. Funding was dependent on the revisions to the Terms of the Lease for the occupation of the Library by the Group. Details were submitted of the required revisions to the Terms specifically to enable the Community Group to make alterations to the site and on the need to remove the termination provision.

**RESOLVED** – That approval be given to the surrender of the existing Lease and the grant of a new Lease for a 5 year term to the Werrington Community Volunteers Group; final details of that Lease to be agreed by the Assistant Director for Commercial and Assets.

**253. Silver Birches and Woodlands View Respite Care Facilities - Proposed Extension of Occupational Agreements (exemption paragraph 3)**

Members were informed that due to the COVID 19 Pandemic it had not been possible to progress the tendering exercise for the provision of respite care from 1 July 2020 onwards. Consequently, the existing provider's contract was to be extended, necessitating a corresponding extension of the Agreements for their use of Silver Birches Respite Care Home, Burton upon Trent and Woodland View Respite Care in Cannock.

The Local Member for the area including Woodland View, Mr Snape had reported his support for the proposed extension of the Agreement for that site.

**RESOLVED** – That the occupational agreements for the two properties be extended as indicated in the report; terms to be agreed by the Assistant Director for Commercial and Assets in conjunction with the Director for Health and Care.

**IN ORDER TO AVOID ANY DELAY IN THE COMMENCEMENT OF WORKS WHEN COVID 19 RESTRICTIONS ARE RELAXED, THE CHAIRMAN AGREED TO THE FOLLOWING ITEM BEING DEALT WITH AS URGENT.**

**254. Capital Works to C of E Schools - Proposed Modification to Licence for Works (exemption paragraph 3)**

The Sub-Committee were informed of the outcome of negotiations with the Lichfield Diocesan Board of Education on their request for modifications to the standard Licence for Works to Church of England Schools, essentially in relation to the “defects liability period”.

Initially approval was sought to the modification to the Licence for Works for school improvement schemes at Bishop Lonsdale (CE) Academy at Eccleshall and Baldwins Gate (CE) Primary School, Newcastle under Lyme to enable those schemes to commence as soon as COVID 19 restrictions are relaxed.

Further school improvement schemes were to be carried out at St Pauls, (CE) Primary School, Stafford, Yoxall St Peter’s CE (VC) Primary School and St John’s Primary Academy, Essington. A similar modification to the Licence for Works for those schemes would also be appropriate.

As the Local Member for the area served by Bishop Lonsdale (CE) Academy, Mr Pert attended the meeting and spoke in support of the proposal, referring to increased demand for school places in the area due to new residential development and stressing the importance of providing high quality, permanent teaching facilities for children attending the Academy.

**RESOLVED** – That:

- (i) approval be given to the modification to the Licence for Works in relation to improvements to Bishop Lonsdale (CE) Academy and Baldwins Gate (CE) Primary School, as indicated in the report, for the delivery of school expansion projects at the Church of England schools.
- (ii) support in principle be given to the modification to the Licence for Works in relation to improvements at the remaining three schools reported, the final decision to be made by the Assistant Director for Commercial and Assets in consultation with the Cabinet Member for Learning and Employability.

**Chairman**





**Cabinet Meeting on Wednesday 20 May 2020**

**Staffordshire County Council's Response to Coronavirus COVID-19**



**Cllr Philip Atkins, Leader of the Council and Cllr Alan White, Deputy Leader and Cabinet Member for Health, Care and Wellbeing said,**

“Our response to coronavirus COVID-19 is ongoing with an ever-growing focus on how we help Staffordshire, our economy and our communities to recover from the unprecedented disruption to our lives.

This report provides an update on our leadership role and action, and how we are working with partners to protect the most vulnerable, ease the pressure on the NHS, support the county's care sector, promote public health, and reignite our economy.

I continue to hear about the incredible work of our staff, care workers, volunteers, friends and neighbours who are stepping up and doing their bit for people across the county. So many people are working round the clock to meet this once-in-a-generation challenge and I continue to thank each and every one of them. My thoughts also go out to the many families and friends who have lost loved ones to this terrible disease often in heart-breaking circumstances.

The Prime Minister has now set out plans for reopening our society. As a county council, we have recognised the need to restart our economy with the launch of our Back to Business campaign and we have been planning for how this council will support the county to recover for several weeks, including reopening some of our own services.

It is hugely important for businesses to open their doors, people to get back to work and education and communities and services to rebuild, but this has to be when it is safe to do so and at the right pace.

Over the coming weeks and months, we will all be treading a very fine line as we gradually reopen this county and this country. This is absolutely not a green light for everyone and everything to go back to as we were before the pandemic.”

## **Recommendations**

We recommend that Cabinet:

- a. Notes the progress of Staffordshire County Council's response to coronavirus COVID-19.
- b. Formally extend the Council's thanks to our staff, care workers and volunteers for their efforts to support the response.
- c. Approves that the additional government grant of £15.4m be allocated to the 2020/21 revenue budget.
- d. Approves further extra funding of £4.3m from the additional grant to support care providers as set out in Table 1.
- e. Gives authority to individual members of the Senior Leadership Team (in consultation with the Leader and Deputy Leader where practicable) to incur further expenditure from the £15.4m budget up to a maximum of £2m per item of expenditure where it is considered necessary by the Council's Incident Management Team or the Senior Leadership Team to address the implications arising from the COVID-19 emergency. Any items of expenditure in excess of £2m will continue to require authorisation by Cabinet in the usual way.

<b>Local Members Interest</b>
N/A

## **Cabinet – Wednesday 20 May 2020**

### **Staffordshire County Council’s Response to Coronavirus COVID-19**

#### **Recommendations of the Leader of the Council and the Deputy Leader and Cabinet Member for Health, Care and Wellbeing**

We recommend that Cabinet:

- a. Notes the progress of Staffordshire County Council’s response to coronavirus COVID-19.
- b. Formally extend the Council’s thanks to our staff, care workers and volunteers for their efforts to support the response.
- c. Approves that the additional government grant of £15.4m be allocated to the 2020/21 revenue budget.
- d. Approves further extra funding of £4.3m from the additional grant to support care providers as set out in Table 1.
- e. Gives authority to individual members of the Senior Leadership Team (in consultation with the Leader and Deputy Leader where practicable) to incur further expenditure from the £15.4m budget up to a maximum of £2m per item of expenditure where it is considered necessary by the Council’s Incident Management Team or the Senior Leadership Team to address the implications arising from the COVID-19 emergency. Any items of expenditure in excess of £2m will continue to require authorisation by Cabinet in the usual way.

#### **Report of the Director of Health and Care**

##### **Reasons for Recommendations:**

##### **Background**

1. Coronavirus COVID-19 continues to circulate across the world and in the UK. As of Monday, 11<sup>th</sup> May there have been 4.2 million confirmed cases and more than 286,000 deaths globally, with 223,060 confirmed cases and 32,060 deaths in the UK.
2. In Staffordshire we have had 1,979 confirmed cases and 385 deaths. The local forecast is that the number of cases will stabilise and decline slowly over the new few weeks, but this depends on the continuing success of control measures.
3. The Prime Minister addressed the nation on Sunday 10<sup>th</sup> May with a new message for the public to Stay Alert, Control the Virus and Save Lives. This was followed by publication on Monday 11<sup>th</sup> May of detailed guidance and a statement

in the House of Commons. At the time of publication of this report, the Council is continuing to analyse and understand the guidance, and implications for the organisation and Staffordshire as a whole.

## UK Response

4. The mainstays of control measures in the UK remain:

- a. **Social distancing.** Symptomatic people are required to 'self-isolate' for 7 days and household contacts of symptomatic people required to 'self-isolate' for 14 days. Following the Prime Minister's announcement on Sunday 10<sup>th</sup> May, the government has updated advice and messaging in a gradual easing of the 'lockdown' in place since late March, with everyone asked to 'Stay Alert' and 'Control the Virus.' If people do have to leave home, they are asked to remain at least 2 metres apart. Non-essential business have been shut down with arrangements for the government to fund them and for them in turn to pay workers. From Wednesday 13<sup>th</sup> May, employees in industries such as construction and manufacturing who are unable to work from home, are being encouraged to return to work, with guidance provided to employers on social distancing and safety in the workplace.
- b. **Protecting vulnerable people.** The advice not to leave home is emphasised particularly for the elderly and people with underlying medical conditions. A cohort of 'extremely vulnerable' has been identified and advised not to leave the house at all and avoid contact with other household members. They can register for a national 'shielding' scheme which offers support with food and medicine deliveries.
- c. **Ensuring sufficient capacity in health and care services.** The NHS suspended all non-urgent care in order to free up capacity for the care of COVID-19 patients although some of non-urgent care is now resuming. Additional hospitals have been built to provide additional critical care, palliative care and rehabilitation capacity. Local authorities have the option of introducing 'Care Act easements' to prioritise social care. People have been asked to use health and care services wisely and directed to NHS111 as the first point of call for all routine enquiries.
- d. **Infection prevention and control.** This ranges from simple measures for everyone, such as handwashing; to guidance on enhanced cleaning of areas used by the public, such as health and care settings; and guidance on management of possible and confirmed cases of COVID-19, for example in care homes. It also includes appropriate PPE for health and care staff and other essential workers who might be exposed to symptomatic people.
- e. **Testing.** The government is increasing testing to help control and get a better understanding of how the infection is spreading. This will be testing symptomatic people for the virus first, followed by testing of the population for antibodies to the virus when this becomes available.

- f. **Communications.** People are advised to use official sources of information such as the government, NHS or local authority websites to avoid misinformation that could cause unnecessary anxiety or harm.

### **Staffordshire County Council's Response**

5. The Council continues to run an Incident Management Team daily to co-ordinate our response. The Council's Senior Leadership Team sit as 'Gold Command' weekly. The Local Resilience Forum (LRF), a partnership of local agencies, continues to hold a Strategic Co-ordinating Group twice weekly to co-ordinate the multi-agency response.
6. The Council continues to operate essential services, with many staff working online. Some non-essential services remain suspended as part of social distancing, including libraries, educational residential centres, children's centres, learning disability day opportunities, day centres for older people, facilities at country parks and school crossing patrols. Household Waste and Recycling Centres are reopening on 14<sup>th</sup> May with some restrictions, temporary guidelines and social distancing measures in place.
7. Council staff working in non-essential services have volunteered through the iCount programme to be redeployed to support essential services. To date 135 have been redeployed, including to support the COVID helpline, food deliveries and into a coronavirus community support network. They join thousands of local volunteers, mobilised through our communities, who are providing support to vulnerable people.
8. The Council has set up a dedicated COVID-19 helpline, which is managing more than 110 calls daily, with people offered advice and signposted to the range of support from local communities.
9. The Council has set up an emergency food delivery service for vulnerable people who have no network of support from family, friends or their local community. This includes 'extremely vulnerable' people for whom the national 'shielding' scheme cannot provide. The service provides a week's supply of food until longer term arrangements can be put in place, drawing on local volunteers. It has now delivered almost 2,000 food parcels.
10. Staffordshire schools are switching to provide education online and remain open to support vulnerable children and children of essential workers. Currently around 2.5% of all children are in school. We have established a weekly register of vulnerable children attending school and ensure that contact is established with those remaining at home to assure ourselves that appropriate safeguarding and support remains in place for those in need.
11. The Council continues to contribute to the COVID-19 hospital discharge pathway in support of the NHS. So far Staffordshire's NHS is holding up well, with services coping with the pressures of COVID-19 related demand and staff absence.

12. The Council has taken a decision to introduce 'Care Act easements' if necessary. This means that if we do have to use them it will be in a planned and managed way so that any impact on individuals can be mitigated. We temporarily introduced a shortened COVID-19 assessment to determine whether people needed care and support and whether this was required immediately. People were informed that their full care act assessment would be completed at a later date. This has helped maintain staff capacity to support the COVID-19 hospital discharge pathway and ensure that everyone can be assessed in a timely way.
13. The Council has been providing extensive support to local care providers, including passing on and interpreting national guidance, proactive contact and reactive helpline for advice on specific issues, extra funding, additional staff, and supplies of Personal Protective Equipment. The Council has sourced a range of PPE to ensure that no care workers go without, and so far we have provided more than 700,000 items to care providers such as masks, gloves and aprons. Staffordshire remains much better placed for PPE than those areas that have relied on national supply chains.
14. There has been considerable concern nationally about the impact of COVID-19 on care homes. The combination of a highly infectious virus and residents who are most vulnerable to complications mean that care homes are at very high risk. The Council, along with PHE is supporting care homes to prevent and manage outbreaks with advice on infection prevention and control, involving expert professionals where necessary.
15. The Council has recruited and trained over 200 volunteers through our iCare programme. They are available to provide care if local care providers are unable to cope with rising demand and staff absence. So far, we have only had to deploy three of them, and they remain a vital part of our response and may be called on at any time over the next few weeks. We are grateful to all those who have offered to work in these roles.
16. The Council is promoting testing of essential workers through the local NHS. This includes our own staff as well as care workers with all our contracted care providers, and workers with some other key contractors. Testing is being carried out at 'drive in facilities' at Stoke City Football Club and Burton Albion Football Club. Parallel national systems have also been developed, and we have been lobbying government to ensure that these are linked to our local arrangements.
17. The Council launched its own £0.5m micro/small business grant scheme in late April to help businesses with nine employees or less who cannot get support from other Government initiatives. Following huge demand, the scheme is now closed to new applications. The emergency fund will support up to 500 local businesses registered in Staffordshire with an annual turnover of less than £2million a year. This includes sole traders such as builders, plumbers and mechanics as well as hairdressers, photographers, cleaners and childminders. As of 10<sup>th</sup> May, more than 200 applications are 'in process' and 17 of the first grants have been issued and received by businesses. Typically grants are being issued within four to five days of receipt of an application form.

18. On 5<sup>th</sup> May the Council launched its 'Staffordshire Means Back to Business' economic recovery campaign. It is supporting businesses to get help as easily as possible, and to inform, reassure and engage businesses about plans for rapid recovery, renewal and growth. This will be followed by an economic recovery and renewal strategy, underpinned by appropriate investment and support where it is needed to create stability, growth and jobs. We are also feeding into and advising the plans of regional and central government, including the Midlands Engine and Midlands Connect.

### **Updated Financial Analysis**

19. The 15 April 2020 Cabinet report detailed a range of financial impacts for Staffordshire and for the Council from COVID-19, along with how these might be mitigated and funded. The financial impact consists of direct expenditure associated with the council's response, lost income and planned MTFs savings foregone. The estimated impact could total £50m.

20. In March the Council received a non-ringfenced grant of £22.3m from government to contribute to COVID-19 related costs. An additional grant of £15.4m is expected to be received later this month. These allocations have been used to fund a range of measures including:

- a. extra funding for care providers, in addition to the increases already included in the MTFs, to increase fees and support one off costs arising from COVID-19
- b. personal protective equipment
- c. increased volumes of care packages
- d. facilities for mortality management
- e. food for vulnerable people
- f. additional staff to support care providers
- g. volunteer expenses
- h. nursery care/childminders to stay open for key workers

21. Other financial impacts include the non-delivery of MTFs cost reduction programmes and the potential loss of a significant amount of income from fees and charges.

22. The grants so far total £3.2bn nationally. Whilst the Council welcomes these allocations analysis across the sector suggests that further grants will be required to meet the financial impact of the crisis. Work is on-going to assess the longer-term impact this will have on Council finances, but key concerns include:

- a. increased demand for adult social care services;
- b. increased demand for children's services;
- c. support for local businesses;
- d. economic regeneration;
- e. deliverability of transformation and cost reduction programmes previously approved; and
- f. the stability of Council tax and business rates collections, which are critical to the funding arrangements for the Council.

## Funding for Care Providers

23. Care providers continue to face financial pressures from COVID-19 and there remains considerable concern nationally about the sustainability of the care market. The Council has reacted swiftly and decisively to this with extra funding of £13.6m for care providers in 2020/21: £10.6m from the first grant of £22.3m and £3m as planned in the MTFS. We also providing 'support in kind' for care providers including with emergency supplies of PPE. To date the Council has spent almost £2m on PPE for our own staff and to support care providers.
24. To meet the ongoing financial pressures facing care providers the recommendation is to offer further extra non-recurrent funding of £4.3m as set out in Table 1. This would take the total extra funding to £17.9m for care providers in 2020/21. Any extra funding for care providers over and above this would need to be considered in the context of:
- the overall financial impact of COVID-19 on the Council;
  - further evidence of the financial pressures facing care providers;
  - the Council's emerging strategy for the care market post-COVID-19; and
  - longer term return on investment.

**Table 1: recommended further additional funding for care providers**

Use of funding	Home care / Extra Care / Supported Living / day care (£m)	Care homes (£m)	Total (£m)
To meet higher cost costs of PPE	0.500	0.700	1.200
To postpone uplifts in care home client contributions as their benefits increase from 01 April to 01 September – this supports cashflow as providers are paid net of client contributions		0.300	0.300
To waiver client contributions to day care and maintain payments to providers whilst services are suspended due to social distancing requirements	0.150		0.150
To expand the £0.5m micro/small business grant scheme to include care providers where there is evidence of significant risks to sustainability due to financial pressures.		0.500	0.500
To advance-book nursing		0.600	0.600



home placements – this gives providers short term income in return for longer term price stability			
To commission home based replacement care whilst building based replacement care is suspended due to social distancing requirements	0.400		0.400
To continue to pay providers on commissioned rather than delivered hours for the remainder of the financial year	1.200		1.200
<b>Total</b>	<b>2.250</b>	<b>2.100</b>	<b>4.350</b>

## Recovery

25. In planning for life beyond the pandemic, it is becoming clear that Staffordshire will not return to how it was before COVID-19 for the foreseeable future. The government has indicated that some level of social distancing is likely to remain in place for months and possibly years. This will have implications for how we relate to one another, how we care for vulnerable people, and for many of our local businesses. Our challenge is to adjust to this quickly and seize some of the new opportunities that might arise – for example from working online – both for the county as a whole and specifically for the Council.
26. The Council has therefore established a Planning and Recovery Group to plan for how we can minimise the impact of the epidemic on our society and our economy in the longer term and ensure that Staffordshire remains a vibrant and prosperous place to live and work. The Senior Leadership Team member leading this work is Director for Corporate Services, John Tradewell, and the Planning and Recovery Group is Chaired by Janene Cox, Assistant Director Culture, Rural and Safer Communities, supported by Andrew Donaldson, Assistant Director Strategy, Public Health and Prevention.
27. Recovery will run in parallel with the Response, will be a lengthy process, and is likely to take place in several stages as lockdown is eased. The first stage is the reopening of the county's 14 Household Waste and Recycling Centres on 14<sup>th</sup> May, with temporary restrictions and social distancing measures in place. Preparations are now being made on how we will reopen other council services such as libraries, although no decisions have been made at this stage on when those services will resume.
28. The Staffordshire Local Resilience forum LRF has also stood up a Recovery Co-ordinating Group to co-ordinate multi-agency actions. This group is jointly chaired by Chief Executive John Henderson, and Jon Rouse, City Director, Stoke-on-Trent City Council.

## List of Background Documents/Appendices:

None.

## Contact Details

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## Cabinet Meeting on Wednesday 20 May 2020

### Procurement of Personal Protective Equipment (PPE)



**Cllr Mark Deaville, Cabinet Member for Commercial said,**

“We know there is a global shortage of PPE and that’s why we have stepped into make sure no care provider in Staffordshire goes without the PPE it needs if it runs out.

Our army of carer workers are doing an amazing job in extremely difficult times and we are determined to make sure they have what they need to protect themselves.

We have supplied more than 700,000 pieces of equipment to Staffordshire’s care frontline already, and we are making sure that we have sufficient stock to maintain supplies.

We are planning ahead to ensure we have sufficient supplies in stock until the current emergency is over.”

#### **Recommendations**

I recommend that Cabinet:

- a. Authorises officers to continue to procure supplies of PPE with a view to maintaining a rolling supply sufficient to last 12 weeks based on usage.

<b>Local Members Interest</b>
N/A

## **Cabinet – Wednesday 20 May 2020**

### **Procurement of Personal Protective Equipment (PPE)**

#### **Recommendations of the Cabinet Member for Commercial**

I recommend that:

- a. Authorises officers to continue to procure supplies of PPE with a view to maintaining a rolling supply sufficient to last 12 weeks based on usage.

#### **Report of the Director of Corporate Services**

##### **Reasons for Recommendations:**

##### **Background**

1. Personal Protective Equipment (PPE) is a vital resource in Staffordshire's response to the impacts and effective infection control management of this pandemic. Care Homes and frontline workers need PPE beyond their normal stock levels, and their existing supply chains are often late with deliveries, have increased their prices significantly, or their orders are not accepted or delivered.
2. The Ministry of Housing, Communities and Local Government (MHCLG) has been arranging PPE drops for Local Resilience Forums (LRF), of which we have had three to date. The PPE provided is relatively low in quantity once split across the partnership, and a fraction (less than 4%) of what is needed to fully support the health and care sector for the Staffordshire LRF.
3. The government has plans to implement a PPE ordering service for Local Authorities and Care Homes which was due to commence on the 6<sup>th</sup> April. This was then delayed by 4 weeks and no confirmed date for launch has yet been announced. We are also informed that there will be lead-in times from order to delivery and these are not yet known.

##### **Staffordshire's Response and Planning**

4. In week one of the Council's Incident Management Team being set up it was clear that PPE would be of critical importance. With little information on national provision we made the decision to commence ordering emergency supplies.
5. A few weeks into the response we understood that need would be much more significant than first considered and so we immediately started to model future requirements. It was necessary to quickly place much larger orders and establish a procedure to allow us to supply PPE to our Adult and Children's care providers as an emergency provision when their supplies ran low or their orders were cancelled.

6. The Health Safety and Wellbeing Service has been operating the PPE store to manage the deliveries and onward distribution to providers. We have eight district locations at local fire stations where providers can collect PPE 24 hours a day at six of the locations, or between 8am and 8pm, seven days a week at the other two locations. For our own social work workforce, we have set up eight district office locations which are supplied weekly with PPE to meet the needs of frontline social work visits.
7. Care providers with significant needs due to outbreaks have received weekly drops to support them through this difficult period and to manage their PPE gaps.
8. Providers have been encouraged to keep ordering their own supplies and to ring the national helpline for support. Over the last two weeks we have seen increasing demand as providers' supplies and deliveries are delayed or do not arrive. The national helpline is now pointing providers back to LRF supplies.
9. We have also placed an order on the West Midlands Joint Procurement Pool. We placed our request four weeks ago and the procurement went out this week for quotes. We have not chosen to rely on these joint arrangements as to date they are not responsive enough to manage the immediate demands.
10. We have also not chosen to rely on LRF deliveries. Contact with MHCLG soon made it clear that these drops would not be enough, with notice of drops only coming at the last minute, with no understanding of provision until just before, or at, the point of delivery. For example, last week we indicated our 14-day requirements but the LRF drop was only 5% of what was requested.
11. At the time of writing this report, we have supplied almost 400,000 (383,084) items of emergency PPE to our providers. Last week we provided over 105,000 items alone.

### **Preparing for the next 12 weeks**

12. Recently we have been working on securing what we considered would be the worst case requirements for each item of PPE to enable us to be prepared to meet increasing needs, a growing national shortage, and the impact of the new PPE guidelines that will see increased use of fluid resistant surgical masks and eye protection.
13. From the supply chain that we have established over the last eight weeks, we have ordered enough to meet our expected worst-case demand, with significant numbers of these deliveries having now arrived. We have other orders due shortly, and deliveries expected on the 4<sup>th</sup> May will see us covered on the risk items such as gowns and FFP3 masks. Once these deliveries arrive, we will have sufficient in stock to last the next 12 weeks and potentially longer.

## **Longer Term Planning**

14. It is currently difficult to fully understand the longer-term (post 12-week) needs for PPE, but the current assumption is that the use of PPE will remain an important part of this battle against Covid-19 for the foreseeable future. Care homes and Care workers are likely to need PPE until the risks associated with Covid-19 have passed or there is a vaccine. Testing may also assist with reducing PPE needs. Currently it is difficult to know when increased PPE usage will reduce, and I am therefore advising that we plan to maintain a supply of PPE for the rest of this year.
15. There is the potential that as the lockdown is reduced face masks and other PPE may be needed more widely by workforces as they return to normal working arrangements. The government is not indicating a requirement for this at present but other countries are currently implementing this. There could also be a recommendation for some wearing of masks in public such as on public transport or when shopping. Whilst at present the government stance is not to do this, if this was to change it would have a major impact on the supply needs of such PPE items. I recommend that our planning accounts for this and we are ready to respond or maintain levels of PPE for Care Homes and Care Workers that would see us through impact of such a decision.
16. We will of course keep our approach under review so that we respond to the level of usage as it changes over time, but the intention will be to maintain a sufficient supply for a 12-week period until we are satisfied that the need has passed.

## **Procurement/Legal Issues**

17. To date we have been procuring PPE under the emergency provision of the Public Contracts Regulations 2015 (i.e. the use of Regulation 32(2)(c) to 'direct' award to suppliers insofar as is strictly necessary where, for reasons of extreme urgency brought about by events unforeseeable by the contracting authority). As and when conditions in the market permit, we will revert to more traditional methods of procurement and only use the emergency provisions when strictly necessary.

## **Financial Implications**

18. So far, we have spent approximately £1.3m on PPE. It is possible that this could rise as high as £3m or more if demand continues at its present level. For this reason, it is necessary to seek a Cabinet decision to continue to order PPE as outlined, to be funded from the additional Government grant received in respect of the pandemic.

## **List of Background Documents/Appendices:**

None.

## Contact Details

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**Cabinet – 20 May 2020**

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**Decisions Taken by Cabinet Members under Delegated Powers**

**Recommendation of the Leader of the Council**

1. That the decisions taken by Cabinet Members under delegated powers, as detailed in paragraph 3 below, be noted.

**Report of the Director of Corporate Services**

**Reasons for Recommendations**

2. To inform Cabinet of recent decisions taken by Cabinet Members under delegated powers.

**Background**

3. Cabinet are requested to note the following decisions taken by Cabinet Members under delegated powers:

<b>Cabinet Member</b>	<b>Decision</b>
Cabinet Member for Economic Growth	Approval to the making of an allocation of £500,000 from the Corporate Priorities Programme to establish a Staffordshire COVID-19 Small Business Emergency Grant Scheme to provide an immediate emergency, grant based, financial support of up to £1,000 to help the smallest and most vulnerable businesses, including micro business and sole traders, across Staffordshire in the wake of the current COVID-19 pandemic crisis. The Programme to act as a fund of last resort.

**Report author:**

Author's Name: Mike Bradbury  
 Telephone No: (01785) 276133

**List of Background Papers - Cabinet Members Delegated Decision No. 502.**



## FORWARD PLAN OF KEY DECISIONS

**Period: 17 June 2020 - 21 October 2020**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins  
Deputy Leader and Cabinet Member for Health, Care and Wellbeing – Alan White  
Cabinet Member for Finance – Mike Sutherland  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Economic Growth – Mark Winnington  
Cabinet Member for Commercial – Mark Deaville  
Cabinet Member for Communities – Gill Heath  
Cabinet Member for Highways and Transport – Helen Fisher  
Cabinet Member for Learning and Employability – Philip White

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Contact Officer:** Mike Bradbury (01785) 276133

**Forward Plan of Key Decisions**  
**Period: 17 June 2020 - 21 October 2020**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
June 2020	Public	<p><b>Mitigation Plans for Cannock Chase Special Area of Conservation (Mark Winnington)</b></p> <p>To consider proposals to mitigate the impacts of increased visitor numbers to Cannock Chase Special Area of Conservation, including changes to visitor infrastructure at the Council-owned country park such as car parking and site infrastructure.</p>		N/A	Janene Cox (Tel: (01785) 278368) <b>Service Area:</b> Rural County
June 2020	Public	<p><b>Staffordshire County Council COVID-19 Planning and Recovery (Philip Atkins, OBE)</b></p> <p>This report details the impact of COVID-19 on the Local Authority services and it's plans for recovery.</p>		N/A	Janene Cox, Andrew Donaldson (Tel: (01785) 278368, Tel: 01785 278399) <b>Service Area:</b> All Directorates
June 2020	Public	<p><b>Final Financial Outturn Report for 2019/20 (Cabinet Member for Finance (Mike Sutherland))</b></p> <p>To update Cabinet with the final financial position for 2019/20.</p>		Cabinet, Directorate Leadership Teams.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Finance

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
June 2020	Private	<p><b>South Staffordshire Growth Agreement - Project Update (Mark Winnington)</b> To update Cabinet on progress in bringing forward projects identified in the South Staffordshire Growth Agreement.</p>	Full CIA for South Staffordshire Growth Agreement - Project Update	N/A	Anthony Hodge (Tel: 01785 277204) <b>Service Area:</b> Business and Enterprise
July 2020	Private	<p><b>Recommissioning of Home Care Services (Alan White)</b> To seek agreement to the proposed arrangements for the recommissioning of Home Care Services and delegate approval to award contracts to Dr Richard Harling, Director of Health and Care.</p>		N/A	Helen Trousdale (Tel: 01785 277008) <b>Service Area:</b> Care Commissioning
August 2020	Public	<p><b>Treasury Management report for the year ended 31 March 2020 (Mike Sutherland)</b> The report describes the County Council's investment and borrowing activity during 2019/20.</p>		N/A	Rob Salmon (Tel: (01785) 27 6354) <b>Service Area:</b> Treasury and Pensions
September 2020	Public	<p><b>North Staffordshire Ministerial Direction for Nitrogen Dioxide - Project Update (Helen Fisher)</b> Officers from Newcastle Borough Council, Stoke City Council and Staffordshire County Council (SCC) are jointly working under a ministerial direction. to improve transport related air pollution in North Staffordshire. DEFRA have advised that nitrogen dioxide emissions must be brought within EU levels of compliance in the shortest possible time. The program to deliver the business case that will finance remedial transport interventions has been reviewed and refreshed. SCC</p>		N/A	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Connected and Sustainable County

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
		Cabinet are asked to approve it.			
September 2020	Public	<p><b>Refurbishment of Council Owned Older People Nursing Home (Alan White)</b></p> <p>The Council seeks to increase nursing care home capacity through the use of a Council owned closed care home site located in Burton upon Trent. This will provide 38 older people nursing beds with all services being delivered by a commissioned care provider. This item sets out the revised refurbishment cost and capital required for this following the initial recommendation to proceed from Cabinet in June 2019.</p>		N/A	<p>Andrew Jepps (Tel: 01785 278557)</p> <p><b>Service Area:</b> Adult Social Care</p>
September 2020	Public	<p><b>Children's and Families (including SEND) System Transformation – Update (Philip White, Mark Sutton)</b></p> <p>Plans and progress to deliver Phase 2 of the whole Children and Families System Transformation, (described in Cabinet Paper 20 November 2019) including details of the progress against the business case, a proposed district model, the SEND Written Statement of Action (WSoA) and the functional arrangement which will provide and deliver support to Staffordshire's Children, Young People and Families as appropriate.</p>		N/A	<p>Janene Cox (Tel: (01785) 278368)</p> <p><b>Service Area:</b> Children's Services and SEND</p>
September 2020	Private	<p><b>Waste Disposal Arrangements in the North of Staffordshire from 2025 (Mark Deaville, Gill Heath)</b></p> <p>Options for the future involvement of SCC with the project to replace SOTCC Hanford</p>		None	<p>Clive Thomson (Tel: 01785 276522)</p> <p><b>Service Area:</b> Sustainability and</p>

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
		ERF plant, to ensure capacity is available to SCC for the disposal of its waste into the future.			Waste Management
September 2020	Private	<p><b>Nexus Trading Services Limited - Annual Report 2019/2020 (Mark Winnington, Mark Deaville)</b></p> <p>A) Giving details of the Company's (i) performance against annual objectives and; (ii) key achievements for the year:</p> <p>B) Communicating their vision and values going forward and;</p> <p>C) Setting out a proposed business case for the use of profits to the County Council as sole share-owner.</p>		N/A	<p>Helen Riley, Dr Richard Harling (Tel: 01785 27 8580, Tel: 01785 278700)</p> <p><b>Service Area:</b> Health and Care</p>

